PINETOP-LAKESIDE SANITARY DISTRICT

2600 W. ALISA LN. * LAKESIDE, AZ 85929 * PHONE (928) 368-5370

REGULAR SESSION
MINUTES
May 14th, 2026

1. CALL TO ORDER

Board Chair Beeler called the Board meeting to order at approximately 4:01 PM.

2. OPENING CEREMONY

Board Member Keith led the Board and Staff in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were John Beeler, Board Chair, Kenny Keith, Board Vice Chair, Jay Cook, Board Secretary, Board Member, Paul Meier. Staff Members present were Neil Cromwell, District Manager, Amber Wright, Office Supervisor, Amanda Short, General Clerk.

Dave Peterson, Board Member, was excused.

4. CONSENT AGENDA

Board Vice Chair Keith made a motion approving the Consent Agenda, as presented by Staff for the minutes of the April 9th 2026, Regular Session and Executive Session and the April 2026 bills and invoices. Board Member Meier seconded.

Motion passed unanimously.

5. CALL TO THE PUBLIC

Board Chair Beeler skipped reading the Call to the Public because there was no public in attendance.

6. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Chair Beeler did not have a report.

Board Secretary's Report.

Board Secretary Cook did not have a report.

Manager's Report

District Manager Cromwell stated that the collection crew cleaned 10,890 feet of sewer line, camera 2332 feet of line, and inspected 15 manholes. Patched leaks on two lift stations. The crew also started cleaning out trouble lines. The crew fixed a manhole in Starlight Ridge that kept washing out. Board Member Meier inquired if the District had updated policies and procedures as to how we do the counts for our trailer parks. District Manager Cromwell explained that the crew will go monthly to all properties involved and document everything.

Update – Plant Department activities.

District Manager Cromwell states that the plant had an average daily flow of 0.74MGD, nitrogen is 3.8 mg/L, and organic removal is 98%. We have sold 110 yards of compost. We are out of Compost until possibly July.

Update –District activities.

District Manager Cromwell reported that the Drier demo is scheduled for next week. Pace is preparing a quote to manage the bid process for the Lakeside Lift Station project, which is expected to appear on the next agenda. The Pinecone project is progressing well. The crew is nearly manhole-to-manhole at this point. They are close to completing the main line and will return afterward to complete the laterals.

The District Manager's Reports concluded.

Accounting Report

Office Supervisor Wright stated that there were 4 new connections, bringing total active connections to 8,820. Everything is looking good as far as revenue and expenses. The audit is scheduled for July 13th. Also, have not heard back from insurance yet. Amanda is officially off of her six-month probation.

7. BUSINESS

A. Discussion, Consideration, and possible action regarding Resolution No. 2026-05, Resolution to tentatively adopt the budget for publication and to set the time and place for public hearing on proposed budget.

Board Member Meier made a motion to tentatively adopt the budget for publication and to set the time and place for public hearing on the proposed budget. Board Secretary Cook made the second.

Motion passed unanimously.

B. Discussion, Consideration, and possible action regarding Resolution 2026-06, Resolution to set time and place for public hearing on fees charged by the Sanitary District.

Board Member Meier made a motion to set the time and place for public hearing on fees charged by the Sanitary District, Board Secretary Cook made the second.

Motion passed unanimously.

C. Discussion, Consideration, and possible action regarding Annexation Requests for nine properties on Bull Frog Loop.

1. Board Secretary made a motion to approve Resolution 2026-07, Annexation of APN 411-45-137. Board Vice Chairman Keith second. All in Favor.

2. Board Vice Chairman Keith made a motion to approve Resolution 2026-08, Annexation of APN 411-45-138, Board Secretary Cook second. All in Favor.

3. Board Member Meier made a motion to approve Resolution 2026-09, Annexation of APN 411-45-139, Board Secretary Cook second. All in Favor.

4. Board Vice Chair Keith made a motion to approve Resolution 2026-10, Annexation of APN 411-45-140, Board Secretary Cook second. All in Favor.

5. Board Secretary Cook made a motion to approve Resolution 2026-11, Annexation of APN 411-45-141, Board Member Meier made second. All in Favor.

6. Board Member Meier made a motion to approve Resolution 2026-12, Annexation of APN 411-45-142, Board Secretary Cook second. All in Favor.

7. Board Vice Chair Keith made a motion to approve Resolution 2026-13, Annexation of APN 411-45-144, Board Secretary Cook second. All in Favor.

8. Board Secretary Cook made a motion to approve Resolution 2026-14, Annexation of APN 411-45-146, Board Vice Chairman Keith made second. All in Favor.

9. Board Member Meier made a motion to approve Resolution 2026-15, Annexation of APN 411-45-147, Board Secretary Cook second. All in Favor.

8. FUTURE AGENDA ITEMS

None

9. ADJOURNMENT

Board Chair Beeler adjourned the meeting at approximately 4:19 PM.

Adopted and approved this 11th day of June 2026.

c/c John Beeler
John Beeler, Board Chair