PINETOP-LAKESIDE SANITARY DISTRICT
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REGULAR SESSION MINUTES
July 9th, 2026

1. CALL TO ORDER

Board Vice Chair Keith called the Board meeting to order at approximately 4:00 PM.

2. OPENING CEREMONY

Board Member Peterson led the Board and Staff in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were Kenny Keith, Board Vice Chair, Jay Cook, Board Secretary, Dave Peterson, Board Member, and Paul Meier, Board Member. Staff Members present were Neil Cromwell, District Manager, Amber Wright, Office Supervisor, Mariah Tatum, Accounting Clerk, Jeff Rhyan, Plant Supervisor and Scott Amos, Collection Supervisor.

4. CONSENT AGENDA

Board Member Meier made a motion approving the Consent Agenda, as presented by Staff for June 2026 bills and invoices. Board Member Peterson seconded.

Motion passed unanimously.

5. CALL TO THE PUBLIC

6. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Secretary's Report.

Manager's Report.

Update – Collection System Department activities.

Collection Supervisor Amos stated that the collection crew cleaned 9,230 feet of sewer line, camera 5,152 feet of sewer lines, and inspected 23 manholes. We had two emergency blue stakes and two power outages. We dug up and capped off five laterals that have been on the disconnect list for over 10 years. We also dug up and repaired laterals on Palomino and Madison Circle.

Update – Plant Department activities.

Plant Supervisor Rhyan states that the plant had an average daily flow of 0.87MGD, nitrogen is a little higher than normal at 4.5, and organic removal is 97%. The pumps are working pretty good. Board Member Meier asked if there was a reason the nitrogen was high. Rhyan stated it depends on when the sample is collected and what the blowers are doing at that time. It was struggling to nitrify because it was not getting enough air. There were 63.5 yards of compost sold in June.

Update –District activities.

District Manager Cromwell stated that we are in the works for quotes for a backup generator for the office. We've only received one quote so far for $48,000. We have requested additional quotes and will update at the next meeting. Mogollon and Fir is being surveyed. He should have it done in the next couple of weeks. We are pretty sure the easements are good but we will know for sure after the survey is completed. We did get an email back from the Mormon church on the ballpark property. They have forwarded the request on to leadership in Utah. I anticipate hearing back from them any day.

The District Manager's Reports concluded.

Accounting Report

Office Supervisor Wright stated that there were 5 new connections in June. Fiscal Year 2025-2026 has been closed out. Everything looked good but we will see what the auditors have to say. They will be here starting on Monday. Everything was positive for our revenue to expenses. Wright asked the board if they recall why Liens were removed from our rules and regulations. No one could recall. Wright stated there will be an agenda item next month to add it back in as we are having issues with just recording abandonment notices and losing quite a bit of money on disconnected properties owing past due user fees and disconnect fees.

The Accounting Report concluded.

7. BUSINESS

A. Discussion, Consideration, and possible action regarding John Beeler's resignation.

The District received a letter of resignation from John Beeler, effective June 30, 2026.

Board Member Peterson moved to deny John's resignation. The motion failed.

Board Secretary Cook moved to accept John's resignation. Board Member Meier seconded the motion. The motion passed by a vote of 3-1.

B. Discussion, Consideration, and possible action regarding Alan Lilly's letter of interest to fill the Board vacancy, including possible appointment to the Board.

Board Member Meier noted that Alan Lilly was the next candidate in line from the Board vacancy interviews conducted in February 2025.

Board Member Peterson moved to accept Alan Lilly's letter of interest and appoint him to fill the Board vacancy. Board Secretary Cook seconded the motion.

The motion passed unanimously.

C. Discussion, Consideration, and possible action regarding Board member rotation

Following the resignation of Board Chair John Beeler and the appointment of Alan Lilly to fill the resulting vacancy, the District would like to conduct the annual Board officer rotation to ensure continuity of leadership and Board operations.

Board Member Meier made a motion to approve the Board rotation with Kenny Keith as Board Chair, Jay Cook as Board Vice Chair, David Peterson as Board Secretary, Paul Meier as Board Member and Alan Lilly as Board Member. Board Secretary Cook seconded the motion.

Motion passed unanimously.

D. Discussion, Consideration and possible action regarding quotes for the Lateral Launcher.

The District received two quotes for the purchase of a lateral launcher system. CUES submitted a quote in the amount of $293,014.54 and Aires submitted a quote in the amount of $262,556.96. District staff reviewed both proposals and determined that the CUES system is known to be compatible with the District's existing equipment and software configuration, as there are currently users operating the system with setups similar to the District's. While Aires provided a lower-cost proposal, the vendor could not confirm or guarantee compatibility with the District's current system. In addition, CUES provides local support, while Aires is based in Wisconsin.

Board Member Meier asked District Manager Cromwell what the life expectancy would be of this system. District Manager Cromwell anticipates at least 10 years or more. District Manager Cromwell also stated this will create a lot more work for our collection crew and we will be able to find more I&I. Board Member Meier asked if we would be selling the current system. District Manager Cromwell stated we could look into that but we purchased the demo so it's more of a portable unit on its own reel. We were thinking of setting it up in the back of the buggy so we could get into smaller easements. Board Member Meier asked what other capital expenditures do we have this year. District Manager Cromwell stated just the Lakeside Lift Station and the possible property purchase.

Board Member Meier made a motion to approve the quote from CUES not to exceed $300,000.00. Board Member Peterson seconded the motion.

Motion passed unanimously.

8. FUTURE AGENDA ITEMS

-Ballpark property purchase.

-Quote for backup generator for the office.

-adding Lien Notice's back into our Rules & Regulations

9. ADJOURNMENT

Board Vice Chair Keith adjourned the meeting at approximately 4:24PM.

Adopted and approved this __13th day of August.___

______c/c Kenny Keith___________
Kenny Keith, Board Chair