

PINETOP-LAKESIDE SANITARY DISTRICT

2600 W. ALISA LN. * LAKESIDE, AZ 85929 * PHONE (928) 368-5370

**REGULAR SESSION
MINUTES**

February 12th, 2026

1. CALL TO ORDER

Board Chair Beeler called the Board meeting to order at approximately 4:00 PM.

2. OPENING CEREMONY

Board Chair Beeler led the Board and Staff in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were John Beeler, Board Chair, Kenny Keith, Board Vice Chair, Jay Cook, Board Secretary. Paul Meier, Board Member. Staff Members present were Neil Cromwell, District Manager, Mariah Tatum, Accounting Clerk, Scott Amos, Collections Supervisor.

David Peterson, Board Member excused.

4. CONSENT AGENDA

Board Member Meier made a motion approving the Consent Agenda, as presented by Staff for December 2025 and January 2026 bills and invoices. Board Vice Chair Keith seconded.

Motion passed unanimously.

5. CALL TO THE PUBLIC

Board Chair Beeler skipped reading the Call to the Public because there was no public in attendance.

6. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Chair Beeler had no report.

Board Secretary's Report.

Board Secretary Cook had no report.

Manager's Report.

District Manager Cromwell mentioned the SCADA is getting closer to being completed. It's going slow and still finding little bugs here and there, but it should be real soon. We have a new subdivision going in off the 260 and Show Low Lake Road. This is going to require that PACE reviews the impact on our Forcemain to make sure with the new Lakeside Lift Station that we can handle this subdivision. We are working on getting quotes for the pump that was replaced at Scotts Pines #1. We should have quotes for new or to rebuild by next month. In regard to the property next to us, Board Vice Chair Keith is working on getting us contact information for the person we need to deal with. We were also informed by Navopache Electric that we need to replace the panel at Piney Slope because they are upgrading to all underground and that current panel is only a 240 volt and we will need to upgrade to a 480 volt.

Update – Collection System Department activities.

Collection Supervisor Scott Amos stated there was 6,550 feet of sewer line cleaned. 2,504 feet CCTV-inspected. 13 manhole inspections and raised 9 manholes in Top of the Woods. A new pump was installed at Scotts Pines #1. The whole bottom of it just fell out. It was over 20 years old. The collection crew fixed a water leak under the chlorine room which was about 10 feet from the bottom of concrete down to the line. They also had a backup at Starlight Ridge which ended up being a test ball that had been there for over 20 years. The crew was out smoke testing this week.

Update – Plant Department activities.

District Manager Cromwell states that the plant is healthy, average daily flow is 0.77MGD, nitrogen is at 1.mg/L, and organic removal is at 98%.

The District Manager's Reports concluded.

Accounting Report

District Manager Cromwell gave the accounting report in Office Supervisor Wright's absence. He stated that there were 2 new connections and by the looks of everything, we should be coming in under budget if everything stays on track.

The Accounting Report concluded.

7. BUSINESS

A. Discussion, Consideration, and possible action regarding the ADEQ Permit fee for the Lakeside Lift Station.

ADEQ advised that because the new lift station increases the design flow of the force main, the project cannot be classified as a realignment. Based on design flow

of 293,771 gpd, the required permit fee is \$10,360.00 for the Force Main and \$1,480.00 for the Lift Station.

Board Member Meier made a motion to approve the ADEQ permit fee of \$11,840.00. Board Secretary Cook seconded.

Motion passed unanimously.

B. Discussion regarding the Job Classifications & Organization Chart.

Board Chair Beeler asked for an overview of staffing and their positions just so everyone was on the same page and everyone was involved. Board Member Meier asked District Manager Cromwell if this was a pretty good level of staff across the board or if we would be able to consolidate further. District Manager Cromwell stated we are in a good spot, and we would not be able to consolidate further.

Discussion concluded.

C. Discussion, Consideration, and possible action regarding a Compulsory Sewer Connection on Hilltop.

This item concerns a long-standing compulsory sewer connection for the property located at 4017 Hilltop, related to the Hilltop Sewer Line Extension completed in 2010. The District has had ongoing correspondence and enforcement actions with the former homeowner, who has since passed away, regarding the required connection. The property is currently recorded in a trust since 2013. District Manager Cromwell stated that we have had members of the public inquiring about this particular property and why they have not connected to sewer yet. District Manager Cromwell is seeking board directions on how to proceed with enforcement and compliance with this property should the board wish to proceed. Board Member Meier stated that he believes we should pursue the connection. Board Vice Chair Keith stated we should turn this over to our attorney for further action.

By consensus, the board has instructed District Manager Cromwell to turn this over to our attorney.

8. FUTURE AGENDA ITEMS

- Scott's Pine #1 Pump
- Follow up on adjacent property
- Lakeside Lift Station

9. ADJOURNMENT

Board Chair Beeler adjourned the meeting at approximately 4:27PM.

Adopted and approved this 12th day of March 2026.

C/C John M. Beeler
John M. Beeler, Board Chair