

# NOTICE OF MEETING

The governing board of the Pinetop-Lakeside Sanitary District will meet in regular session on **Thursday, December 12th, 2024, at 4:00 p.m.**, the meeting room will be accessible at that time. The meeting will be held at the Pinetop-Lakeside Sanitary District office located at 2600 West Alisa Lane, Lakeside, Arizona. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. CALL TO ORDER
2. OPENING CEREMONY
  - A. Pledge of Allegiance.
3. ROLL CALL OF BOARD MEMBERS
4. CONSENT AGENDA
  - A. Minutes of November 14th, 2024, Regular Session.
  - B. Presentation, Approval, and Payment of Bills, Invoices, Warrants and Capital Purchases for the month of November 2024.
    1. Discussion, approval and possible action regarding transfer of funds from Navajo County For Capital Projects-Lift Station Improvements. Warrant No. 541900126 in the amount of \$33,366.00.
5. CALL TO THE PUBLIC

Comments from the public; those wishing to address the Pinetop-Lakeside Sanitary District Board need not request permission in advance. The District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed at them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
6. REPORTS AND CORRESPONDENCE
  - A. Board Chairman's Report.
  - B. Board Secretary's Report.
  - C. Manager's Report.
    1. Update – Plant and Collection System Departments Activities
    2. Update – Plant Operations
  - D. Accounting Report.

7. BUSINESS

- A. Discussion, Consideration, and possible action relating to the following: Rotation of the District's Board of Director's Positions: Board Chairman; Board Vice-Chairman; Board Secretary; Board Member and Board Member.
- B. Discussion, Consideration, and possible action regarding approval of edits on Fiscal Year 2023-2024 Audit.

8. PERSONAL MATTERS

- A. Possible vote to go into Executive Session for discussion or consideration pursuant to A.R.S. §38-431.03(A)(1) re: personnel matters and A.R.S. §38-431.03(A)(3) re: legal advice relating to the annual performance review of the District Manager, David J. Smith: job performance and compensation.
- B. Discussion, consideration, and possible action re: personnel matters relating to the annual performance review of the District Manager, David J. Smith; job performance and compensation.

9. FUTURE AGENDA ITEMS

- A. Agenda Item(s) for future Board meetings

10. ADJOURNMENT

Agenda Posted this 9th day of December 2024.

c/c David J Smith  
David J. Smith, District Manager

If any disabled person needs any type of accommodation, please notify the Pinetop-Lakeside Sanitary District prior to the scheduled meeting time.