

**PINETOP-LAKESIDE SANITARY DISTRICT**

**2600 W. ALISA LN. \* LAKESIDE, AZ 85929 \* PHONE (928) 368-5370 \* FAX (928) 368-6039**

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**REGULAR SESSION  
MINUTES**

**January 10<sup>th</sup>, 2024**

1. CALL TO ORDER

Board Chair Beeler called the Board meeting to order at approximately 6:00 PM.

2. OPENING CEREMONY

Board Member Butler led the Board and Staff in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were John Beeler, Board Chair, Kenny Keith, Board Vice Chair, Diana W. Butler, Board Member, Patrick Place Board Member. Staff Members present were David J. Smith, District Manager, Amber Wright, Office Supervisor, Mariah Tatum, Accounts Receivable, Bill Whittington, Legal Counsel for Pinetop Lakeside Sanitary District attended by conference call.

Paul Meier, Board Secretary, was excused.

4. CONSENT AGENDA

***Board Vice Chair Keith made a motion approving the Consent Agenda, as presented by Staff for December 2023 bills and invoices. Board Member Butler seconded.***

***Motion passed unanimously.***

5. CALL TO THE PUBLIC

***Board Chair Beeler read the Call to the Public statement and opened the Call to the Public at approximately 6:02 PM. There was no response from the public, and therefore Board Chair Beeler closed the Public Hearing at approximately 6:02PM.***

6. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Chair Beeler did not have a report.

Board Secretary's Report.

Board Secretary Meier, excused.

Manager's Report.

Update – Collection System Department activities.

District Manager Smith reported that the Collection System crew cleaned 4,400 linear feet of sewer line, televised 5,300 linear feet, and inspected 25 manholes.

Update – Plant Department activities.

District Manager Smith reported that the average daily flows for the month of December were 0.70 mgd, organic removal was at 97%, nitrogen results 3.36mg/L. The District sold 45 cu. yds of compost in district.

***The District Manager's Reports concluded.***

Accounting Report

Office Supervisor Wright reported 5 new connections in December. We are still on track for budget this year. The part time general clerk started last week and is doing great. The office is running smoothly.

***The Office Supervisor's Reports concluded.***

7. BUSINESS

A. Discussion, Consideration, and possible action regarding Capacity Fee Request from Developer.

The developer of LuxTiny homes is requesting the opportunity to make the excess capacity fees in three payments as his development progresses. This projects in 3.5 acres with plans for 17 tiny homes. Payments would be about \$14,200 for each phase.

***Board Member Butler made a motion to approve the payment request. Board Member Place seconded.***

***Motion passed unanimously.***

B. Discussion regarding previous conversations between the District and the Town of Pinetop-Lakeside in regards to combining efforts of organizations.

District Manger Smith along with Board Members Meier and Keith, met recently with the Town to listen to their desires to take over the District. There are many positive oppourtunities with combining efforts of organizations, but there are many hurdles that would need to be overcome. Sharing this information with the Board is the main purpose of this item.

*No Action needed at this time. Discussion Concluded.*

8. FUTURE AGENDA ITEMS

1. ADEQ Commitment List
2. Board Rotation
3. Replacing the flooring in the office

9. ADJOURNMENT

Board Chair Beeler adjourned the meeting at approximately 6:29 PM.

Adopted and approved this 14<sup>th</sup> day of February.

c/c John M. Beeler  
John M. Beeler, Board Chair