

PINETOP-LAKESIDE SANITARY DISTRICT

2600 W. ALISA LN. * LAKESIDE, AZ 85929 * PHONE (928) 368-5370 * FAX (928) 368-6039

REGULAR SESSION

MINUTES

December 13, 2023

1. CALL TO ORDER

Board Chair Beeler called the Board meeting to order at approximately 6:00 PM.

2. OPENING CEREMONY

Board Secretary Meier led the Board and Staff in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were John M Beeler, Board Chair, Kenny Keith, Board Vice Chair, Paul Meier, Board Secretary, Diana Butler, Board Member, Patrick Place, Board Member. Staff members present were Dave Smith, District Manager, Amber Wright, Office Supervisor, Sarah Heck, Accounting Clerk, and Bill Whittington, Legal Counsel for the Pinetop-Lakeside Sanitary District.

4. CONSENT AGENDA

Board Secretary Meier made a motion approving the Consent Agenda, as presented by Staff for November 2023 bills and invoices, Board Member Place seconded.

Motion passed unanimously.

5. CALL TO THE PUBLIC

Board Chair Beeler read the Call to the Public statement and opened the Call to the Public at approximately 6:02 PM. There was no response from the public, and therefore Board Chair Beeler closed the Public Hearing at approximately 6:03PM.

6. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Chair Beeler did not have a report.

Board Secretary's Report.

Board Secretary Meier did not have a report.

Manager's Report.

Update – Collection System Department activities.

District Manager Smith reported that the Collection System crew cleaned 2,220 linear feet of sewer line, televised 17,732 linear feet, 61 manholes inspected.

The district purchased an easement machine at auction in Prescott for \$970. The crew then bought a hose and nozzles for it along with new tires. Altogether the machine cost the district roughly \$3500. The others the district found were around \$9000, so this was a good deal for the machine. It works great and does everything its supposed to.

Update – Plant Department activities.

District Manager Smith reported that the average daily flows for the month of November were 0.70 mgd, organic removal was at 96%, nitrogen results were 3.8mg/L. Compost sold was 216 cubic yards in district, and 1 cubic yard out of district. 215 cubic yards was to Christophers Garden. We aren't making compost regularly right now, but Christophers Garden committed to buy the compost, so we ran the test and allowed them to purchase.

The district got a new phone system, it's been in operation for about 3 weeks now.

The District Manager's Reports concluded.

Accounting Report

Office Supervisor Wright reported 8 new connections bringing the District up to 8716 connections. Front office is running smoothly, and the district held interviews for the part time position.

The Office Supervisor's Reports concluded.

7. BUSINESS

A. Discussion, Consideration, and possible action regarding Lakeside Lift Station Engineering Proposals.

The District has contacted several engineering firms for proposals to investigate possible solutions for upgrades to the lift station. We had two firms provide the District with proposals. The two firms were PACE Advanced Water Engineering and Westland Engineering & Environmental Services. There is a about a \$10,000 difference between the two proposals.

Both companies would do good. District Manager Smith likes the input he got from both firms. PACE suggested more than what the District intended to do; Westland understood what the District was looking for. We have done business with PACE in the past, and they are great at what they do. District Manager Smith feels that Westland can do a great job as well, and recommends we move forward with Westland. The District and The Board like that Westland is willing to work with us, and is employee owned.

We don't want to over design the lift station, but we need to be able to expand it as the flow changes with community growth.

Board Secretary Meier made a motion to move forward with the engineering project for the Lakeside Lift Station with the bid from Westland. Board Member Place seconded.

Motion passed unanimously.

B. Discussion, Consideration, and possible action regarding Land Application of Biosolids.

There is an opportunity to apply the District's biosolids to farmlands in Taylor and Snowflake as an option for hauling to the landfill. The proposal was provided by Alma Saline who would pick up and transport the biosolids to his land that he uses for land application. The price for providing this service would be \$1,200 per 24 tons.

The District currently hauls the biosolids to the landfill which costs the District \$51 per ton, not including equipment maintenance.

The benefit of doing the land application is it wouldn't tie up one of our guys driving, and it doesn't wear out a truck. We do have to make sure the biosolids meet the Class B Biosolids requirements. We ran the test back in October just to see what it was, and we sent another test out again just last week. We would still do composting, so he would not be getting all our biosolids, he would only get about half of them, which he is ok with.

By consensus Board approved Land Application of Biosolids.

C. Discussion, Consideration, and possible action regarding Replacement Pump Parts.

Staff inspected pumping equipment at the plant to determine the condition of the equipment. During the inspection, they determined the influent pumps have impellers that are wearing and in need of replacement. These pumps have been in service since about 2007 with only minor parts replacement needed to be done.

The District is looking to purchase the replacement parts and have them on the shelf to have ready when needed. The cost of impellers is about \$8,336.00 each and staff recommends Board approves the purchase of three impellers from Tech-Flow, which is the sole source for these parts. Staff will do installation of impellers.

