

PINETOP-LAKESIDE SANITARY DISTRICT

2600 W. ALISA LN. * LAKESIDE, AZ 85929 * PHONE (928) 368-5370 * FAX (928) 368- 6039

REGULAR SESSION

MINUTES

August 9th, 2023

1. CALL TO ORDER

Board Chair Beeler called the Board meeting to order at approximately 6:00 PM.

2. OPENING CEREMONY

Board Chair Beeler led the Board and Staff in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were John Beeler, Board Chair, Kenny Keith, Board Vice Chair, Paul Meier, Board Secretary. Staff Members present were David J. Smith, District Manager, Amber Wright, Office Supervisor, Mariah Tatum, Accounts Receivable, and Bill Whittington, Legal Counsel for Pinetop Lakeside Sanitary District. Diana Butler, Board Member excused. Patrick Place, Board Member excused.

4. CONSENT AGENDA

Board Secretary Meier made a motion approving the Consent Agenda, as presented by Staff for July 2023 bills and invoices and Warrant No. 541900124 in the amount of \$146,387.66. Board Vice Chair Keith seconded.

Motion passed unanimously.

5. CALL TO THE PUBLIC

Board Chair Beeler read the Call to the Public statement and opened the Call to the Public at approximately 6:05 PM. There was no response from the public, and therefore Board Chair Beeler closed the Public Hearing at approximately 6:06PM.

6. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Chair Beeler did not have a report.

Board Secretary Report.

Board Secretary Meier did not have a report.

Manager's Report.

Update – Collection System Department activities.

District Manager Smith reported that the Collection System crew cleaned 2,310 linear feet of sewer line, televised 1,340 linear feet, 9 manholes inspected and made many manhole and sewer line repairs.

Update – Plant Department activities.

District Manager Smith reported that the average daily flows for the month of July were 0.98 mgd, organic removal was at 98%, nitrogen results 2.5 mg/L. Compost sold to in district was 183 cubic yards, and 15.5 cubic yards out of district.

Woodchips for composting are becoming harder to find and more costly. We still have some compost on the ground but it is running out.

The south clarifier project is progressing well and should be completed sometime next week. The inspector is scheduled to come the week of the 21st for final inspection.

The District Manager's Reports concluded.

Accounting Report

Office Supervisor Wright reported 1 new connection, bringing the District up to 8,697 total connections. The audit is wrapping up and should be completed in the next week or so. May be completed by the next board meeting.

The Office Supervisor's Reports concluded.

7. BUSINESS

A. Discussion, Consideration, and possible action regarding attachments for the Kubota Excavator.

The collection crew is requesting some attachments that would help with construction projects. Prices provided by Bingham Equipment, the Kubota dealer.

- 18" compaction wheel for more efficient trench compaction - \$7,697
- 36" smooth grading bucket for finish work - \$2,600
- 18" bucket for excavation - \$1,685

Board Secretary Meier made a motion to approve the 18” compaction wheel and 36” grading bucket as quoted. The 18” bucket has already been ordered. Board Vice Chair Keith seconded.

Motion passed unanimously

B. Discussion and Consideration regarding Jacques Marsh classification as a dam.

Jacques Marsh is classified as a “Dam Structure” because the berm is over 6’ tall. The cost for the district to maintain this marsh as a “Dam” is \$1,000 per year or \$3,000 each time they inspect it. The District could have Jacques Marsh re-classified by hiring an engineer and submitting plans for approval to build a spillway below the 6’ height. District Manager Dave Smith also advised that our team here would be able to pour the concrete for the spillway.

Board Secretary Meier suggested we get a couple quotes from an engineer and construction costs to re-classify to see if it makes financial sense.

Discussion concluded.

C. Discussion and Consideration regarding the Phone System and possible upgrades.

Our current Mitel phone system is no longer supported locally and to support this system from a contractor would now cost around \$2,000 per year. In checking other solutions, the District could change over to VOIP phones (internet). The monthly cost is estimated at \$240. Board Secretary Meier suggests we get more information from Sparklight since our hard phone lines and internet are already through them.

Discussion concluded.

D. Discussion, Consideration, and possible action regarding the Fees Charged and E.D.U definition.

The current Rules and Regulations are not very clear or consistent. The Classifications on EDU’s and excess density for different residential and commercial properties needs to be updated along with how the fees are charged. Items in this section need to be more transparent for the front office staff to be able to quote connections. Board Vice Chair Keith recommended District Manger Smith reach out to other Sanitary Districts for more input. Board Secretary Meier is proposing District Manger Smith to re-write Rules & Regulations for review. After review, an executive session will be needed to discuss how we apply the changes.

No Action needed at this time. Discussion concluded .

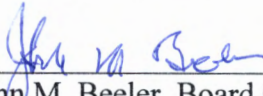
9. FUTURE AGENDA ITEMS

1. Dave to re-write Rules and Regulations as time permits to supply to board for review.

10. ADJOURNMENT

Board Chair Beeler adjourned the meeting at approximately 7:03 PM.

Adopted and approved this 13th day of September 2023



John M. Beeler, Board Chair

REGULAR MEETING OF THE BOARD OF DIRECTORS

PINETOP-LAKESIDE SANITARY DISTRICT

WEDNESDAY, AUGUST 09, 2023

Guests Name(s) (please print)

Associated With

John Wayne
Jennifer Smith

none
Ratepayer