

PINETOP-LAKESIDE SANITARY DISTRICT

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REGULAR SESSION

MINUTES

June 14th, 2023

1. CALL TO ORDER

Board Chair Beeler called the Board meeting to order at approximately 6:00 PM.

2. OPENING CEREMONY

Board Vice Chair Keith led the Board and Staff in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were John Beeler, Board Chair, Kenny Keith, Board Vice Chair, Diana Butler, Board Member. Staff Members present were David J. Smith, District Manager, Amber Wright, Office Supervisor, Marcia Theiner, Accounting Clerk II, Mariah Tatum, General Office Clerk, and Bill Whittington, Legal Counsel for Pinetop Lakeside Sanitary District. Paul Meier, Board Secretary, Excused. Patrick Place, Board Member excused.

4. PUBLIC HEARINGS

Fees for Services charged by the Pinetop- Lakeside Sanitary District Fiscal Year End 2023/2024

Final Budget for Fiscal Year End 2023/2024

Board Chair Beeler opened the public hearings at approximately 6:04PM.

Board Chair Beeler noted for the record that there was no response from the public. Board Chair Beeler made a motion closing the Public Hearings at approximately 6:07PM. Board Member Butler, seconded.

Motion passed unanimously.

5. CONSENT AGENDA

Board Vice Chair Keith made a motion approving the Consent Agenda, as presented by Staff for May 2023 bills and invoices, Board Member Butler seconded.

Motion passed unanimously.

6. CALL TO THE PUBLIC

Board Chair Beeler read the Call to the Public statement and opened the Call to the Public at approximately 6:08 PM. There was no response from the public, and therefore Board Chair Beeler closed the Public Hearing at approximately 6:09PM.

7. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Chair Beeler did not have a report.

Board Vice-Chair Report.

Board Vice-Chair Keith did not have a report.

Board Secretary's Report.

Board Secretary Meier, excused

Manager's Report.

Update – Collection System Department activities.

District Manager Smith reported that the Collection System crew cleaned 22,538 linear feet of sewer line, televised 3,992 linear feet, 17 manholes inspected.

Update – Plant Department activities.

District Manager Smith reported that the average daily flows for the month of May were 0.89 mgd, organic removal was at 99%, nitrogen results 4.0 mg/L.

Compost sold to in district was 271 cubic yards, and 170.5 cubic yards out of district.

The clarifier project started on May 30th and is progressing well. If all goes well it could be completed as early as next week.

Certification tests were completed by a few employees. Steven Peterson, Jake Nauman and Jeff Rhyan all passed their tests. Jake received his waste water license and will be able to help out at the treatment plant on the weekends. Jeff passed grade 4, which is the highest. Steven just re-tested to get a higher test grade.

The District Manager's Reports concluded.

Accounting Report

Office Supervisor Wright reported 7 new connections and 1 disconnect, bringing the District up to 8,683 active services. The District is on track with a positive cash flow. We continue to work to get ready for the fiscal year end and the auditors, which will be here the week of July 17th.

The Office Supervisor's Reports concluded.

8. BUSINESS

A. Discussion, Consideration, and possible action regarding Resolution No. 2023-05, a resolution amending the schedule of fees for the Pinetop-Lakeside Sanitary District.

Board Vice Chair Keith made a motion to approve Resolution No. 2023-05, Board Member Butler seconded.

Motion passed unanimously

B. Discussion, Consideration, and possible action regarding Resolution No. 2023-06, a resolution adopting a final budget for Fiscal Year End 2023 / 2024.

Board Member Butler made a motion to approve Resolution No. 2023-06, Board Vice Chair Keith seconded.

Motion passed unanimously

C. Discussion, Consideration, and possible action regarding Dump Truck repairs.

The truck needed all new tires and an alignment. Pricing was requested from Future Tire and Robert's Tire. Robert's Tire could supply the tires and alignment needed. This work has already been done since it was a safety concern, however, board approval is still needed.

Board Vice Chair Keith made a motion to approve the dump truck repairs for the amount of \$6,400. Board Member Butler seconded.

Motion passed unanimously

D. Discussion, Consideration, and possible action regarding Moonridge #1 Lift Station Upgrades / repairs.

The lift station has been in service for about 25 years and one of the pump motors failed. Two vendors supplied quotes.

1. Phoenix Pumps - \$10,600 for two Grundfos pumps
2. JCH - \$16,363 for two Flygt pumps

The other replacement item would include the control panel. This would rebuild the Station's electrical and mechanical parts to maintain the reliability of this station.

Two vendors supplied quotes.

1. JCH - \$12,225
2. Bones Controls - \$11,952

Board Vice Chair Keith made a motion to approve the two Grundfos Pumps from Phoenix Pumps in the amount of \$10,600 plus sales tax and the control panel from Bones Controls in the amount of \$11,952. Board Member Butler seconded.

Motion passed unanimously.

E. Discussion, Consideration, and possible action regarding Woodland Ridge Subdivision.

The owners of the property want to construct a subdivision that was part of an S.I.D and paid the assessment for 20 connections. They want to develop 52 lots and this will require changes to the sewer system of the area. This flow would negatively impact the Ponderosa lift station, so some solutions will need to be considered.

1. We could redirect the flow to a new lift station down Woodland Road and flow from about 75 connections would be redirected to this lift station. The easement for the sewer line and lift station would be in the area of the proposed subdivision. This would then allow all 52 lots to utilize the capacity of the Ponderosa lift station. The extra 32 connections from the parcel would be required to pay connection fee and excess density fees.
2. The District could only allow what was originally planned for that parcel, which are 20 connections.
3. The District could pursue other options of re-directing flow into the Shores subdivision, which would require obtaining easements and changing sewer pipe slope on a section of pipe and crossing properties into the subdivision.

The parcel will need to pay fees above what was originally allowed, which fees would be used to redirect flow through a different lift station.

The developers were present and did express their wishes for the future development and phases of the project.

No Action needed at this time. Discussion concluded.

9. FUTURE AGENDA ITEMS

1. Raise Board Approvals from \$5k to \$10k.
2. Price to create containment ditch.
3. Connection fee & capacity for S.I.D and Developer credits for the parcels that have been split.

10. ADJOURNMENT

Board Chair Beeler adjourned the meeting at approximately 6:42 PM.

Adopted and approved this 12th day of July 2023

c/c John M. Beeler
John M. Beeler, Board Chair