

PINETOP-LAKESIDE SANITARY DISTRICT

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REGULAR SESSION  
MINUTES  
August 11, 2021

1. CALL TO ORDER

Board Chair Meier called the Board meeting to order at approximately 6:00 PM.

2. OPENING CEREMONY

Board Vice-Chairman Butler led the Board, Staff and Legal Counsel in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were: Paul W. Meier, Board Chairman, Diana W. Butler, Board Vice-Chairman, Patrick B. Place, Board Secretary, John M. Beeler, Board Member and Kenny Keith, Board Member. Staff Members present were: David J. Smith, District Manager, Mark Heberer, Finance Manager, and Marcia Theiner, Accounting Clerk.

Legal Counsel for the Pinetop-Lakeside Sanitary Board joined the meeting via conference call.

4. CONSENT AGENDA

*Board Vice-Chairman Butler made a motion approving the Consent Agenda, as presented by Staff for July 2021 bills and invoices... Board Member Keith seconded.*

*Motion passed unanimously.*

5. CALL TO THE PUBLIC

*Board Chairman Meier read the Call to the Public statement and opened the Call to the Public at approximately 6:03 PM. There was no response from the public, and therefore Board Vice-Chair Meier closed the Public Hearing at approximately 6:04PM.*

6. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Chairman Meier did not have a report.

Board Secretary's Report.

Board Secretary Place did not have a report.

Manager's Report.

Update – Collection System Department activities.

District Manager Smith reported that the Collection System crew cleaned 26,300 linear feet of sewer line, televised 0 linear feet due to the hard drive crashed on the camera van. It is now fixed. The Crew removed all conveyors in compost facility. Matt Bulicek is removing the cement posts with his excavator.

Update – Plant Department activities.

District Manager Smith reported that the average daily flows for the month of July were 1.27 mgd; organic removal was at 98%, nitrogen results – no result. Compost produced 240 cubic yards. The District sold 295 yards of compost. Town of Pinetop-Lake purchased 245 yards.

Barbara Bruce from the White Mountain Independent will be at the District Friday at 1:00pm to do a 30 minute program about the whole plant (not just the digester). The program will be about the waste water plant and what the District is trying to do, which is treating waste water.

***The District Manager's Reports concluded.***

Accounting Report

Finance Manager Heberer reported 12 new connections and 3 reconnects for the month of July.

Mr. Heberer received the financials draft for the annual audit which he approved and sent back to Henry and Horn.

Working on a new journal entry review process.

***The Finance Manager Reports concluded.***

7. BUSINESS

- A. Discussion, Consideration, and possible action relating to the following: Rotation of the District's Board of Director's positions. Board Chairman, Board Vice-Chairman, Board Secretary, Board Member and Board Member.

*Board Chairman Meier made the motion to approve the rotation of the Board... Board Vice-Chairman seconded.*

*Motion passed unanimously.*

- B. Discussion, consideration and possible action regarding the July 14, 2021 Board Meeting's discussion to vote on discontinuing cardboard and paper collection.

*Board Member Beeler made a motion to permanently stop cardboard and paper collection... Board Chairman Meier seconded.*

*Motion passed unanimously.*

- C. Discussion, consideration and possible action regarding Clarifier Rehabilitation

District Manager Smith stated a couple of years ago the Board had discussed rebuilding the clarifiers as a project to maintain the reliability of the treatment plant.

The proposal we received from Evoqua was around \$500,000 to rebuild both clarifiers. This project would need to be re-visited and the quote reviewed. The project included replacing all parts of the clarifier within the concrete structure.

The main purpose for this project would be to extend the life of the plant.

Board Chairman Meier stated now might be a good time to this project. We will need two updated proposals. One proposal for doing both of the clarifiers and one for doing just one clarifier.

District Manager Smith stated the price of lumber is coming down so maybe the price of metal will.

*Board Chairman Meier directed District Manager Smith to get updated proposals and make the Clarifier Rehabilitation a future agenda item.*

D. Discussion, Consideration, and possible action regarding sale of used equipment such as the old camera van.

The District has several pieces of equipment that have reached their useful life and time comes to remove them off of our books.

The District has a 1997 camera van that was used until the replacement was purchased. Over the past few years we have had some tire kickers look at it, but no serious offers. Last week a visitor offered to pay \$2,500 for the van with or without the old camera inspection equipment. Any owner values their property more than others, but at the end of the day things are only worth what someone is willing to pay.

The District has visited with several other municipalities in the past about our equipment, but no interest has been shown. So we are left with this current offer. The District Manager said he could try again to advertise through professional magazines, but not having this very specialized equipment operational creates issues in selling. The District has one current offer.

***Board Member Beeler motioned to sell the old camera van for \$2,500 or best offer at District Manager Smith's discretion... Board Secretary Place seconded.***

***Motion passed unanimously.***

***Motion passed unanimously.***

8. FUTURE AGENDA ITEMS

1. Clarifier Rehabilitation
2. Sewer line extension on Pioneer Ln.

***Board Chairman Meier directed the Board Members that if they have any items for the Agenda to contact the District Manager.***

9. ADJOURNMENT

Board Chairman Meier adjourned the meeting at approximately 6:30 PM.

Adopted and approved this 8th Day of September, 2021.

c/c Paul W. Meier  
Paul W. Meier, Board Chairman