

PINETOP-LAKESIDE SANITARY DISTRICT

2600 W. ALISA LN. * LAKESIDE, AZ 85929 * PHONE (928) 368-5370 * FAX (928) 368-6039

**REGULAR SESSION
MINUTES
May 12, 2021**

1. CALL TO ORDER

Board Vice-Chair Butler called the Board meeting to order at approximately 6:00 PM.

2. OPENING CEREMONY

Board Secretary Place led the Board, Staff and Legal Counsel in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were: Diana W. Butler, Board Vice-Chairman, Patrick B. Place, Board Secretary, John M. Beeler, Board Member and Kenney Keith, Board Member. Staff Members present were: David J. Smith, District Manager, Mark Heberer, Finance Manager, and Amber Wright, Accounting Clerk.

Excused: Paul W. Meier, Board Chairman

Legal Counsel for the Pinetop-Lakeside Sanitary Board attended by conference call.

4. CONSENT AGENDA

Board Secretary Place made a motion approving the Consent Agenda, as presented by Staff for April 2021 bills and invoices... Board Member Beeler seconded.

Motion passed unanimously.

5. CALL TO THE PUBLIC

Board Vice-Chair Butler read the Call to the Public statement and opened the Call to the Public at approximately 6:04 PM. There was no response from the public, and therefore Board Vice-Chair closed the Public Hearing at approximately 6:05PM.

6. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Chairman Meier did not have a report.

Board Secretary's Report.

Board Secretary Place did not have a report.

Manager's Report.

Update – Collection System Departments activities.

District Manager Smith reported that the Collection System crew cleaned 4,210 linear feet of sewer line, televised 9,817 linear feet, 47 manholes inspected. Interviews completed for CSO I position.

Update – Plant Department activities.

District Manager Smith reported that the average daily flows for the month of April were 0.73 mgd; organic removal was at 98%, nitrogen results – 9 mg/L. Compost produced 200 cubic yards. The District sold 91.5 yards of compost.

Mr. Smith reported Mike Baker is off for 4 months due to shoulder surgery.

Mr. Smith reported a new guy for CSO position starts Monday May, 17th. We are hiring two guys, both are Certified Operators. Jacob Nauman will start on June 1st.

Board Member Beeler asked what about Jeff. Mr. Smith stated he sees a doctor on May 24th, and then we should know more.

Mr. Smith reported Barbara Bruce from White Mountain Independent visited the facility today (Wednesday May 12) to see how our treatment runs now compared to previously.

The District Manager's Reports concluded.

Accounting Report

Finance Manager Heberer reported 17 new connections, and a total of 8,505 connected users. We have a positive cash flow of \$250,000.

Sparklight connection is scheduled for next Friday May 21st, they already ran cable to the building. They won't switch us over for a week to ten days after building is done.

The Finance Manager Reports concluded.

7. BUSINESS

A. Discussion, consideration, and possible action regarding concrete drying bed bids.

Staff contacted several concrete contractors and received bids from two(2).

We provided options for pricing the complete job or providing the concrete and labor to pour and finish the concrete.

Ed Wilson wanted to do the complete project and gave us a price of \$17,000 per drying bed. His price includes all labor and material to complete the job.

I Concrete gave us a bid based on the District staff compacting the rock and placing the rebar, and their crew would supply the concrete and labor to finish the job. Their price was \$5,747.22 for each drying bed.

The second option is a compromise by having our staff do some of the work and saving the District some money.

Board Member Beeler stated if staff is willing to do it I make a motion for I Concrete to supply the concrete and labor to finish the job in the price of \$5,747.22 for each drying bed.

Board Secretary Place seconded

Motion passed unanimously.

B. Discussion, consideration and possible action regarding Purchase of new work trucks for Collections Department.

The District has made it a practice of replacing vehicles before they become unreliable.

Staff received pricing for two (2) new trucks through three(3) sources. The trucks we asked for pricing on are 2022 Ford F-250 XL Super Cab (extended, not true 4 doors), 4X4 with 8' beds. We also received pricing on service body beds for these trucks.

The pricing we received are as follows:

Show Low Ford- \$33,217.26 including tax

Larry H. Miller Ford- \$45,645 plus fees of \$3,797.54 totaling \$49,442.54. This truck has a service body installed and is on the lot.

Source well (National Auto Fleet Group)- \$35,182.62 plus \$9,025.62 for the service body installed for total price of \$44,208.24.

The quotes received for 8' service bodies include:

Sun Country Equipment- Stahl brand for \$8,247.33 ea.

Auto Safety House- Knapheide brand for \$10,328.95 ea.

Western Truck- Reading brand for \$10,250.02 ea.

Board Member Keith asked District Manager Smith what the time frame would be for trucks to come in. District Manager Smith stated he thinks around 3-4 months.

Board Member Beeler stated we should buy local if we can, and also asked what do we do with the old trucks after getting new ones. District Manager Smith said we will either sell them online, or Show Low Ford mentioned trading them in once the new trucks come in.

District Manager Smith's recommendation would be to purchase two (2) trucks from Show Low Ford in the amount of \$66,434.52 (\$33,217.26 each) and two (2) service bodies from Sun Country Truck Equipment in the amount of \$16,494.44 (\$8,247.22 each).

Board Member Beeler made a motion to approve District Manager Smith's recommendation, and order two (2) trucks from Show Low Ford in the amount of \$66,434.52, and two (2) service bodies from Sun Country Equipment in the amount of \$16,494.44. Board Secretary Place seconded.

Motion passed unanimously.

C. Discussion, Consideration, and possible action regarding Manhole Rehabilitation.

Re: Manhole Repairs

During the inspections of manholes the staff identified several manholes that are deteriorating as a result of corrosive sewer gases. There are several methods of repairing the damage that include coating the inside with epoxy, to lining manholes with a PVC material and finally replacement.

Contact was made with the Madewell Products Corp. and they provide equipment and material that is used to re-coat the inside of the manholes. Purchasing of equipment varies from \$46,000 to \$122,000, or the equipment can be rented. They

also said they are going to be in New Mexico around June 14th and could do 8 manholes for the District at a price of \$25,150 plus \$2,550 for shipping of the material.

We are also getting pricing for the PVC liners and may have them by the Board Meeting.

The long-term solution will be to address the problem at the lift stations, which is the source of the corrosion problems. We are currently investigating these options also.

District Manager Smith's recommendation would be to hire Closser Contracting to repair eight (8) manholes with Madewell Products in the amount of \$25,150 plus \$2,550 for shipping of the material.

Mr. Smith stated there are 4 that are really bad. Board Secretary Place mentioned in future if we ever have to replace a manhole I suggest we go with the plastic manholes.

Board Member Beeler stated he thinks we should wait till the other companies get us a any figures or a bid.

Board Vice-Chair Butler tabled to next meeting.

D. Discussion, Consideration, and possible action regarding Sewer line assessment and GPS contract work.

Re: Sewer Assessment and GPS Mapping Services

Staff has visited with a company that provides a service using sound technology to determine where potential issues are within the system and also can map our system at the same time.

The benefit of this project is that it identifies areas that need attention rather than spending time cleaning and inspecting areas that may not need attention. This provides a more focused effort on maintaining the system and also provides the helpful mapping and this company also maintains the mapping.

The proposal pricing will be provided at the Board meeting, which is about \$0.16 per foot and \$10 per manhole inspection. This project could cost around \$153,000 to be completed in this next budget year.

District Manager Smith stated he got a hold of one person that says it's great. He doesn't know if it will work or not wants to do more research and studies. It focuses on where you need to go, I thought it made more sense if the technology actually works. We would be buying the service not the units. It gives you a cloud base map that you can access on phone, computers, tablets.

Board Vice-Chair Butler stated she is curious to hear how more people feel about the use of it and if it is dependable then it could be a useful tool. She asked where are we as far as mapping goes. Mr. Smith stated we are about 10-15% done.

Board Secretary Place asked what cost is if we just bought the equipment. Mr. Smith answered not sure maybe \$50,000. Board Vice-Chair Butler asked Mr. Smith what yearly cost would be, and he answered \$130,000. Uploading is where they get you because it's their software he stated. Mr. Smith says he is going to do some more research.

Board Vice-Chair Butler directed this be put on the next agenda to have further information.

8. FUTURE AGENDA ITEMS

1. Manhole Rehabilitation
2. Sewer line assessment and GPS contract work
3. Revisit Digester/Paper and Cardboard
4. Budget (public hearing)

Board Vice-Chair Butler directed the Board Members that if they have any items for the Agenda to contact the District Manager.

9. ADJOURNMENT

Board Vice-Chair Butler adjourned the meeting at approximately 6:59 PM.

Adopted and approved this 9th Day of June, 2021.

c/c Paul W. Meier
Paul W. Meier, Board Chairman