

PINETOP-LAKESIDE SANITARY DISTRICT

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**REGULAR SESSION
MINUTES
August 12, 2020**

1. CALL TO ORDER

Board Chairman Place called the Board meeting to order at approximately 6:02 PM.

2. OPENING CEREMONY

Board Secretary Meier led the Board, Staff and Legal Counsel in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were: Patrick B. Place, Board Chairman, Paul W. Meier, Board Secretary, Neal Whittle, Board Member, Dianna Butler, Board Member. Staff Members present were: David J. Smith, District Manager, Mark Heberer, Finance Manager, Marcia Theiner, Accounting Clerk, and Amber Wright, Accounts Receivable.

Excused: Christopher C. Kengla, Board Vice-Chair

Legal Counsel for the Pinetop-Lakeside Sanitary Board attended by conference call.

4. CONSENT AGENDA

Board Secretary Meier made a motion approving the Consent Agenda, as presented by Staff for July 2020 bills and invoices...

Motion passed unanimously.

5. CALL TO THE PUBLIC

Board Chairman Place read the Call to the Public statement and opened the Call to the Public at approximately 6:05 PM.

There was not a response: therefore Board Chairman Place closed the call to the Public at approximately 6:07PM.

6. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Chairman Place did not have a report.

Board Secretary's Report.

Board Secretary Meier did not have a report.

Manager's Report.

Update – Collection System Departments activities.

District Manager Smith reported that the Collection System crew cleaned 9,270 linear feet of sewer line, televised 6,035 linear feet, 27 manholes inspected.

75 linear feet of 8" sewer line failed and had to be replaced (Ponderosa Water Helped).

Collection crew worked on the building for the new belt press.

Scheduled WinCan to help with GIS/GPS towards the middle of October.

Update – Plant Department activities.

District Manager Smith reported that the average daily flows for the month of June were .96 mgd; organic removal was at 98%, nitrogen results for July mg/L. Composting Facility received 22 tons of cardboard/paper. Compost produced 75 yards. The District sold 31.5 yards of compost.

The District Manager's Reports concluded.

Accounting Report

Finance Manager Heberer reported the District is up to 8,321 connections. The first quarterly billing for FY 2020-2021 went smoothly. Field work for the annual Audit is complete and the partners are reviewing it now. There should be no problems or issues. The District ended FY 2019-2020 with a \$200k positive cash flow. Commercial fees were up \$30K.

The Finance Manager Reports concluded.

7. BUSINESS

A. Discussion, review, consideration, and possible action regarding sewer line rehabilitation projects.

The District sent out three requests for pricing recently for pipe relining. The scope of this project includes about 2,600' of 8" sewer line that is failing and in need of repairs. The process includes installing a new pipe (or lining) inside of the existing and re-establishing the service connections. This process Allows repairs to be made without disturbing paved roads or moving fences in easements.

The proposals were returned are as follows:

1. Insituform - \$118,331
2. SAK - \$121,360
3. Advantage - \$222,335

The qualifications and experience of the two lowest prices are very good. Insituform Technologies has been performing this type of work for over 30 years and has local support in the Phoenix area.

The staff recommendation is to approve Insituform as the contractor to provide the relining services for the District in the amount estimated to be \$118,331.

Board secretary Meier motioned to move forward with the Insituform proposal not to exceed \$120,000. Board Member Whittle seconded. Motion passed unanimously.

B. Possible vote to go into Executive Session for discussion of consideration pursuant to A.R.S. §38-431.03(A)(3), A.R.S. §38-431.3(A)(4), A.R.S. §38-431-(A)(6) re: the District's participation in the Little Colorado River (LCR) Adjudication.

Board Chair Place made a motion to go into Executive Session at approximately 6:35 PM.

Board Chair Place reconvened in public session at approximately 7:25PM.

C. Discussion, Consideration and possible action regarding the District's participation in the Little Colorado River (LCR) Adjudication.

Board Secretary Meier made a motion to put the Districts participation in the Little Colorado River (LCR) Adjudication as a future agenda item to be reviewed in twelve Months. Board Member Butler seconded. Motion passed unanimously.

8. FUTURE AGENDA ITEMS

Board Chairman Place requested the following Agenda items be scheduled for the Board Meeting of September 9, 2020.

- A. Controlling the amount of cardboard received by the District to only members of the District.

Board Chairman Place directed the Board Members that if they have any items for the Agenda to contact the District Manager.

9. ADJOURNMENT

Board Chairman Place adjourned the meeting at approximately 7:35 PM.

Adopted and approved this 12th Day of August.

 c/c Patrick B. Place
Patrick B. Place, Board Chairman