

PINETOP-LAKESIDE SANITARY DISTRICT

2600 W. ALISA LN. * LAKESIDE, AZ 85929 * PHONE (928) 368-5370 * FAX (928) 368-6039

**REGULAR SESSION
MINUTES
June 10, 2020**

1. CALL TO ORDER

Board Chairman Place called the Board meeting to order at approximately 6:00 PM.

2. OPENING CEREMONY

Board Member Whittle led the Board, Staff and Legal Counsel in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were: Patrick B. Place, Board Chairman, Christopher C. Kengla, Board Vice-Chairman, Paul W. Meier, Board Secretary, Diana W. Butler, Board Member, Neal Whittle, Board Member. Staff Members present were: David J. Smith, District Manager, Mark Heberer, Finance Manager, and Marcia Theiner, Accounting Clerk II, and Legal Counsel for the Governing Board.

4. PUBLIC HEARINGS

Fees for Services charged by the Pinetop-Lakeside Sanitary District Fiscal Year End 2020/2021.

Board Chairman Place opened the Public hearing at approximately 6:05PM, there was no response from the public, and therefore Board Chairman Place closed the Public Hearing at approximately 6:08PM.

Final Budget for Fiscal Year End 2020/2021.

Board Chairman Place opened the Public Hearing at approximately 6:10PM. Board Secretary Meier commented it would be good for the Public to know for six years running the District's expenses have increased by only 1.4%. That is lower than inflation. There was no response from the public; therefore Board Chairman Place closed the Public Hearing at approximately 6:13pm.

5. CONSENT AGENDA

Board Vice-Chairman Kengla made a motion approving the Consent Agenda, as presented by Staff for May 2020 bills and invoices... Board Member Butler seconded.

Motion passed unanimously.

6. CALL TO THE PUBLIC

Board Chairman Place read the Call to the Public statement and opened the Call to the Public at approximately 6:15 PM.

There was no response from the Public; therefore Board Chairman Place closed the call to the Public at approximately 6:18PM.

7. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Chairman Place did not have a report.

Board Secretary's Report.

Board Secretary Meier did not have a report.

Manager's Report.

Update – Collection System Departments activities.

District Manager Smith reported that the Collection System crew cleaned 14,500 linear feet of sewer line, televised 8,937 linear feet, 43 manholes inspected, repaired/replaced 4 manhole rings and covers.

Update – Plant Department activities.

District Manager Smith reported that the average daily flows for the month of May were .90 mgd; organic removal was at 98%, nitrogen results for May 3.11 mg/L. Composting Facility received 29 tons of cardboard/paper. The District sold 112 yards of compost.

The District Manager's Reports concluded.

Accounting Report

Finance Manager Heberer reported the District now has approximately 8,304 connections. Revenue for FYE 2019/2021 is approximately \$20,000 over budget. Expenses are close to budget.

The Finance Manager Reports concluded.

8. BUSINESS

- A. Discussion, review, consideration, and possible action regarding Resolution No. 2020-06, a Resolution and Order of the Board of Directors of the Pinetop-Lakeside Sanitary District, Navajo County, Arizona authorizing to allow, without benefit of immediate sewer service, future annexation to those certain properties only into the boundaries of the Pinetop-Lakeside Sanitary District; determining that the inclusion of certain real properties, Assessor's Parcel numbers 411-67-010 and 411-67-011 will benefit both the Pinetop-Lakeside Sanitary District and the Property Owner; and authorizing the signing and recording of Resolution and order. Owner Hackenyos.

Board Vice-Chairman Kengla motioned to approve Resolution No. 2020-06. Board Secretary Meier seconded. Motion passed unanimously.

- B. Discussion, consideration and possible action regarding Resolution No. 2020-07, a Resolution amending the schedule of fees for the Pinetop-Lakeside Sanitary District.

Board Vice-Chair Kengla motioned to approve Resolution No. 2020-07. Board Member Butler seconded. Motion passed unanimously.

- C. Discussion, Consideration and possible action regarding Resolution No. 2020-08, a Resolution adopting a final budget for Fiscal Year End: 2020/2021.

Board Secretary Meier motioned to approve Resolution No. 2020-08. Board Member Whittle seconded. Motion passed unanimously.

- D. Discussion, consideration and possible action regarding the purchase of a new push camera.

The Collections crew uses a push camera to inspect the District's service lines from the Property lines to the main lines. We have purchased cheaper cameras that cost under \$4,000, but the life of these cameras seems to be 2 to 3 years. We have now looked into the more expensive cameras that we believe will provide longer service. The three manufactures that we looked at and received pricing from are Pearpoint (\$8,760), Cues (\$13,770) and EnviroSight (\$11,068).

Staff recommends the Board approve the purchase of the Pearpoint push camera system for the amount of \$8,760.

Board Vice-Chair Kengla motioned to approve the purchase of a new push camera. Board Member Butler seconded. Motion passed unanimously.

E. Discussion, review, consideration and possible action regarding The Little Colorado Adjudication.

The District has been part of the Little Colorado River (LCR) Coalition for many years to help protect the water rights of this water basin. The District currently pays 2% of the legal fees associated with the water adjudication. The specifics of this case cannot be discussed in a public meeting because of the legal nature; however the purpose of this agenda item is to discuss the amount of funds used in supporting this legal issue.

Board Chairman Place directed Staff to make this a future agenda item for next Board meeting.

F. Discussion, consideration and possible action regarding Oxbow / Bear Alley sewer line extension.

The District has received inquiries about the best way to serve properties with sewer.

The properties are located south of Hilltop where a ten acre parcel has been split (38N, 38L, 38P and 38Q) and new owners are interested in building homes and connecting to the sewer. Parcel 38S is served by sewer on Pioneer Lane.

There is a sewer line on Oxbow and a sewer line could be extended to the east up Bear Alley and continue towards properties to the east. This would require installing about 1150' of 8" sewer line and could serve five parcels. The cost to construct this sewer line is estimated at \$140,000.

Other options would require parcel 38Q to obtain an easement east and install a pump and pressure line to Lacie Lane (200'). Parcel 38P would need to install a pump and pressure line north to Hilltop (400'). The top of the hill is just west of Lacie Lane and the natural flow goes mainly to the West towards Oxbow.

The purpose of this agenda item is to seek direction from the Board of Directors to determine if the District should spend funds to further explore this opportunity and hire an engineer. Doug Brimhall with Painted Sky Engineering is working with one of the property owners and made contact with the District.

Board Chairman Place directed Staff to table this Agenda Item to check with an Engineering company and know how many property owners want to connect to sewer.

G. Discussion, review, consideration and possible action regarding a GIS/GPS collection system.

District Manager Smith visited with Northern Gila County Sanitary District to see the progress and abilities of their program. They are currently half way through the process of collecting data for their GIS program.

This discussion about the GIS/GPS program also includes Painted Sky Engineering & Survey. We will need to develop an action plan with some estimated costs.

We also had a discussion with Navajo County and they are willing to partner with the District in allowing our sewer maps to be placed on their parcel maps. This will allow anyone access to the maps that provide general information about the sewer collections system.

Board Secretary Meier directed staff to continue to pursue and have this item on next Agenda as an agenda item or in the Manager's report.

H. Discussion, consideration and possible action regarding sewer line rehabilitation projects

The collections crew has discovered sewer lines that are in poor condition and are in need rehabilitation. The location of some pipes make open dig difficult and so alternative methods have been investigated.

The common method used in the industry is Cured In Place Pipe (CIPP). The method utilizes a material that can be pulled from manhole to manhole and then use either hot water or UV light to cure the new pipe. This method is basically placing a new pipe inside of an existing pipe. Service connections are cut out and reestablished with limited disruption.

Staff has identified about 2600' in need of work. Some of the pipe is ductile iron where the inside coating has failed and corrosion will continue to degrade the integrity of the pipe. Other pipes are clay with cracks allowing excessive root growth and water infiltration.

The District received pricing for this work and the companies are very close on the per foot price of \$80 versus \$81 per foot, but their mobilization costs vary from \$10,000 to \$25,000. The best price we received was from ProPipe (Phoenix) with \$80 per foot and \$10,000 mobilization. The other qualified contractor was Achen-Gardner Construction (Chandler).

We estimate that the cost to improve the condition of these pipes will be about \$220,000.

Board Vice-Chairman Kengla motioned to go forward with consensus and go out to bid. Motion passed unanimously.

8. FUTURE AGENDA ITEMS

Board Chairman Place requested that the following Agenda items were scheduled for the Board Meeting of July 8, 2020.

- A. Sewer line rehabilitation projects.
- B. Little Colorado Adjudication.

Board Chairman Place directed the Board Members that if they have any items for the Agenda to contact the District Manager.

9. ADJOURNMENT

Board Chairman Place adjourned the meeting at approximately 7:10 PM.

Adopted and approved this 8th Day of July, 2020.

c/c Patrick B. Place
Patrick B. Place, Board Chairman