

PINETOP-LAKESIDE SANITARY DISTRICT

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REGULAR SESSION
MINUTES

August 14, 2019

1. CALL TO ORDER

Board Vice-Chairman Place called the Board meeting to order at approximately 6:00 PM.

2. OPENING CEREMONY

Board Member Butler led the Board, Staff and Legal Counsel in the Pledge of Allegiance.

3. ROLL CALL OF BOARD MEMBERS

Present were: Patrick B. Place, Board Vice-Chairman; Christopher C. Kengla, Board Secretary, Diana W. Butler, Board Member and Paul W. Meier, Board Member. Staff Members present were: David J. Smith, District Manager, Mark Heberer, Finance Manager, Linda Lionberger, Executive Assistant and Marcia Theiner, Accounting Clerk.

Excused: Neal Whittle, Board Chairman
William R. Whittington, Legal Counsel for the Governing Board.

4. CONSENT AGENDA

Board Member Meier and Board Secretary Kengla commented on check #15387 in the amount of \$4,504.12.

Board Secretary Kengla made a motion approving the Consent Agenda, which included the Minutes of July 10, 2019, Regular Session and the Presentation, Approval and Payment of Bills, Invoices, Warrants and Capital Purchases; as presented by Staff. Board Member Butler seconded.

The vote was as follows: Board Vice-Chairman Place, yes; Board Secretary Kengla, yes; Board Member Butler, yes; and Board Member Meier, yes. Motion passed unanimously.

5. CALL TO THE PUBLIC

Board Vice-Chairman Place did not read the Call to the Public statement as there wasn't any Public present.

6. REPORTS AND CORRESPONDENCE

Board Chair's Report.

Board Vice-Chairman Place did not have a report.

Board Secretary's Report.

Board Secretary Kengla did not have a report.

Manager's Report.

Update – Collection System Departments activities.

The District Manager reported that the Collection System crew cleaned 29,160 linear feet of sewer line, televised 26,600 linear feet and inspected 30 manholes. Estimate for slip lining ductile iron pipe in the Blue Spruce area is about \$130,000 for 1300'. Two employees were sent to Pump Training.

Update – Plant Department activities.

The District Manager reported that the average daily flows for the month of July were 1.0 MGD; organic removal was at 97%, total Nitrogen results 1.9 mg/l. Mike Baker and his crew helped repair belts and discharge conveyer. The District Manager indicated that the Plant was running good. The District Manager reported that the Composting Facility received 57 tons of cardboard/paper. The District produced 57 tons of compost and sold 56 yards of compost. Staff completed quarterly inspection, maintenance and repairs.

The District Manager's Reports concluded.

Accounting Report

The Finance Manager reported there were 14 new connections for July, bringing total connections to 8,275.

The Finance Manager reported that the audit is completed. Should have final review October, 2019.

The Finance Manager Reports concluded.

7. BUSINESS

A. Discussion, consideration and possible action regarding Resolution No. 2019-10, a Resolution of the Board of Directors of the Pinetop-Lakeside Sanitary District, Dissolving the Forest View-Piney Slope Sewer Improvement District 93-A.

The Finance Manager explained this is a house keeping issue. Bonds are paid off and all taxes paid.

Board Member Meier made a motion approving Resolution No. 2019-10, a Resolution of the Board of Directors of the Pinetop-Lakeside Sanitary District, Dissolving the Forest View-Piney Slope Sewer Improvement District 93-A. Board Member Butler seconded.

The vote was as follows: Board Vice-Chairman Place, yes; Board Secretary Kengla, yes, Board Member Butler, yes and Board Member Meier, yes. Motion passed unanimously.

B. Discussion and Update of the District's Rotary Biomixer.

The District Manager explained that during the quarterly inspection of the composting equipment measurements were taken of the wear bars that run the length of the mixer tube. The wear bars new are 2" tall by 1/2" thick. At the load end the bars are around 1 1/2" and in the center they are about 11/16". We have had two companies that specialize in tank and metal structures to help us understand the condition and cost of replacing the wear bars. MMI out of Phoenix estimate is \$270,180 to clean and install. Still waiting for the estimate from STS out of Camp Verde. Down time for the composting equipment would be three to four weeks. The District Manager stated we do expect that there will be a need to replace or rebuild parts of this composting equipment and is hoping to have more information in time for the next Board meeting.

Board Vice-Chairman Place directed Staff to proceed with obtaining estimate from STS.

C. Discussion, consideration and Update of Administration Building Addition.

The District Manager explained we received a \$99,000 estimate for the construction cost of adding on to our existing Administration building. This price does not include relocating the electrical service, engineered drawings and permitting. The District Manager met with NEC. NEC will not allow a building to be over the buried electric line. NEC estimated the cost to move the transformer and service panel would be \$8,000. The District would then take over the buried electric line where the addition would be. The District Manager is waiting for an electrician for an estimate on our part.

Board Vice-Chairman Place directed Staff to proceed with obtaining estimate from electrician.

D. Discussion consideration and possible action regarding: Belt Press Dewatering.

The District Manager explained the District sent out invitations to provide bid pricing for dewatering equipment. We are looking at purchasing a second belt press and contacted five (5) manufacturers or representatives to supply us with pricing.

- Andritz Separation
- Bright Technologies
- Phoenix Process Equipment Co.
- Komline-Sanderson
- BDP Industries

Four Bids came in at \$287,000 to \$330,000. No Bid yet from Komline-Sanderson.

Bright Technologies offered used equipment for about \$250,000.

All bids are not in so the Board will not be asked to take action on this agenda item until September's Board meeting. This will give staff time to evaluate the equipment pricing and quality

Board Vice-Chairman Place directed Staff to take more time to evaluate the equipment pricing and quality.

8. FUTURE AGENDA ITEMS

Board Vice-Chairman Place requested that the following Agenda items were scheduled for the Board Meeting of September 11, 2019.

- A. Belt Press Dewatering Equipment.
- B. Administration Building Addition.
- C. Direction of the District.
- D. Districts Manager's recycle contact.

Board Vice-Chairman Place directed the Board Members that if they have any items for the Agenda to contact the District Manager.

9. ADJOURNMENT

Board Vice-Chairman Place adjourned the meeting at approximately 6:57 PM.

Adopted and approved this 9th Day of October, 2019.

c/c Patrick B. Place
Patrick B. Place, Board Vice-Chairman